

## **Career Opportunity FUND ACCOUNTANT (VANCOUVER)**

We have an opportunity for an experienced **Fund Accountant** to join our growing Vancouver Fund Accounting team. The successful candidate will be responsible for financial reporting including schedules, financial statements and supporting analysis.

### **You will have responsibilities in all key areas of fund accounting:**

- Perform daily accounting entries for assigned funds.
- Assist in implementing controls to safeguard assets by managing and applying financial policies, processes and procedures.
- Prepare annual trust, limited partnership and corporate tax returns.
- Prepare for and assist with the annual audit processes and other compliance reports.
- Support schedules for offering memorandum and prospectus; collaborate on financial analysis and marketing support related to the funds and/or institutional clients.
- Prepare the monthly management reporting package.
- Prepare appropriate distributions to unit holders.
- Prepare monthly and quarterly fund processes, including distribution calculations for unit holders, management fee calculations, oversight of fund expenses and other monthly management reporting items.
- Formulate quarterly Board of Governors reporting.
- Identify any issues or irregularities with accounting records or funding activities and correct same.
- Prepare and review monthly net asset value calculations for the funds.
- Perform cash reconciliation and forecasting for the funds.
- Prepare valuation & entity/fund performance calculations in accordance with disclosed policies, including discounted cash flow and internal rate of return calculations, for final review by the auditors.

**Qualifications and Experience:** You have a CPA designation and a minimum of 3 year's post-designation experience in an investment or financial company environment, as well as public company experience.

### **Additional requirements include:**

- Knowledge and experience of reporting under IFRS, and comprehension of US GAAP & taxable income calculations.
- Superior analytical and problem solving skills.
- Ability to work quickly, accurately and with attention to detail.

- Adherence to all reporting deadlines (tax compliance, Board reporting packages, monthly and year end audited financial statements).
- Excellent organizational skills, with an ability to balance multiple priorities and a high-volume workload, in a fast-paced environment and meet tight deadlines.
- Excellent verbal and written communication skills.
- Excellent interpersonal skills, with the ability to work independently and in a team environment.
- Computer skills; proficiency in Microsoft Office, with advanced Excel and proficiency with Microsoft Dynamics GP.

Trez Capital is a recognized leader in Canada's private real estate lending industry and has built a reputation for providing developers, owners and investors innovative short to mid-term capital solutions for commercial properties in major centres across Canada and the United States.

We have earned the trust of investors, including some of Canada's largest pension funds, by applying rigorous institutional grade underwriting to generate attractive yields and stable sources of income. With offices in Vancouver, Toronto, Montreal, Dallas, New York, Palm Beach, Atlanta, Los Angeles and Seattle, we manage a mortgage and investment portfolio of more than \$4.2 billion.

We have built our reputation on doing what we say, with a results-oriented approach to everything we do. We pride ourselves on our relationships and are passionate about providing exemplary client service, creating loyal and satisfied investors and borrowers and fostering a collaborative environment in which our employees can excel. We are driven to create winning outcomes for our investors, borrowers and employees. We set bold goals and deliver results, balancing discipline, creativity and entrepreneurialism.

This is a fantastic opportunity with a leader in the real estate finance industry, positioned for continued growth. We offer an attractive remuneration package and are committed to your ongoing professional growth and development. Our office is LEED Gold certified.

Please send your resume and cover letter to [careers@trezcapital.com](mailto:careers@trezcapital.com)

We thank all applicants for their interest; however, we will only be contacting selected candidates for follow-up.